

Solicitor Cassidy called the **January 09, 2020 Re-Organization** meeting of the **Western Heights Water Authority** to order at 6:00 p.m. Present were Gene Neidermyer, Jim Leonard, Tony Gay and Bruce Martin. Also, present were Patrick Kidd (Operator), Gary Martin (Engineer), William Cassidy (Solicitor) and Tom Plitt (Township Supervisor).

Solicitor Cassidy asked for nominations for the following officers:

Chairman: Bruce **nominated Eugene (Gene) Neidermyer**, Tony seconded and all voted yes.

Vice-Chairman: Bruce **nominated James Leonard**, Gene seconded and all voted yes.

Secretary/ Treasurer: Bruce **nominated Tony Gay**, Jim seconded and all voted yes.

Assistant Treasurer: Jim **nominated Bruce Martin**, Gene seconded and all voted yes.

Appointed Secretary/Treasurer: Gene **nominated Linda Marburger**, Jim seconded and all voted yes.

Appointed Assistant Secretary/Treasurer: Jim **nominated Brenda Becker and Joy Oberholtzer**, Tony seconded and all voted yes.

Solicitor: Bruce made a **motion to appoint Solicitor William Cassidy of Appel & Yost LLP**, Jim seconded and all voted yes.

Engineer: Gene made a **motion to appoint Gary Martin of Becker Engineering LLC**, Jim seconded and all voted yes.

Auditor: Bruce made a **motion to appoint Maher Duessel**, Jim seconded and all voted yes.

Depositories: Gene made a **motion to approve Ephrata National Bank, BB&T, PNC Bank, and PLGIT**, Bruce seconded and all voted yes.

Jim made a **motion to approve the 2020 mileage reimbursement rate at Fifty Seven and Half Cents (\$0.575) per mile for personal vehicle usage**. Jim seconded the motion, and all voted yes.

Jim made a **motion to approve the current IRS established rate of Three Dollars (\$3.00) per daily round trip for commuting with a company vehicle which shall be included on the employee's Form W-2 as taxable wages at the end of the calendar year**. Bruce seconded the motion, and all voted yes.

Solicitor Cassidy then turned the meeting over to Chairman Gene Neidermyer for the regularly scheduled monthly meeting at 6:12 pm.

Jim made a **motion to approve the December 12, 2019 minutes as presented**. Tony seconded the motion and all voted yes.

Jim made a **motion to appoint Noah Zimmerman as the Operator-in-Responsible-Charge and to be the contact for DEP**. Tony seconded the motion and all voted yes.

Jim made a **motion to advertise for a Water and Wastewater Operator in the Penny Saver, Shopping News and Ephrata Review for two (2) weeks**. Gene seconded the motion and all voted yes.

Bruce made a **motion to advertise for a new Operator in the Lancaster Newspaper for one (1) week, at the cost of Two Hundred and Twenty Five Dollars (\$225.00)**. Jim seconded the motion and all voted yes.

Gary reported on a letter from Vanguard Development Group, 568 Hollander Road, which is requesting connection to our public water. Jim made a **motion to decline the request for 568 Hollander Road to connect to our public water system, due to it is not within the WHWA Service Area**. Tony seconded the motion and all voted yes.

Linda was directed by the Authority to mail a notice to all the WHWA customers prior to the April billing, regarding the rate increase of an additional Two Dollars (\$2.00) per thousand (1,000) gallons of water usage, over four thousand (4,000) gallons effective January 1, 2020.

Bruce made a **motion to adopt the Tapping Fee of Fifty Six Hundred Dollars (\$5,600.00) to be effective as of January 1, 2020.** Jim seconded the motion and all voted yes.

The delinquent accounts were reviewed in the amount of \$ 2,850.67

The receipts for December were reviewed in the amount of \$ 305.07

Jim made a **motion to approve the disbursements of checks #4291- #4302 in the amount of \$5,966.87.** Tony seconded the motion and all voted yes.

Meeting adjourned at 6:30 p.m.

Respectfully submitted,
Linda Marburger, Appointed Secretary/Treasurer