

Chairman Eugene “Gene” Neidermyer called the **December 10, 2020** meeting of the **Western Heights Water Authority** to order at 6:00 p.m. Present were Gene Neidermyer via- zoom, Jim Leonard, Tony Gay and Bruce Martin. Also, present were Noah Zimmerman (Operator) via-zoom, Gary Martin (Engineer) via-zoom, William Cassidy (Solicitor) via-zoom.

Jim made a **motion to approve the minutes for the November 12, 2020 Western Heights Water Authority Meeting**. Bruce seconded the motion and all voted yes.

Jim made a **motion to approve the minutes for the October 8, 2020 Western Heights Water Authority Meeting**. Tony seconded the motion and all voted yes. These minutes approved due to the minutes being approved in error at the November 12, 2020 meeting.

Linda presented the draft copy of the 2021 WHWA Budget. After some discussion, Jim made a **motion to adopt the 2021 Western Heights Water Authority Budget as presented**. Bruce seconded the motion and all voted yes.

Linda presented the Maher Duessel three (3) year Engagement Letter to conduct the year end audit. Maher Duessel answered the question being raised by the Authority concerning use of third party contractors as being standard industry language and the Third party is only used to confirm ending balances on some bank accounts due to the bank outsourcing services. Bruce made a **motion to approve the Maher Duessel three (3) year Engagement Letter. The fee for services will be Three Thousand One Hundred Eighty Dollars (\$3,180.00) for year 2020, Three Thousand Two Hundred Eighty Dollars (\$3,280) for year 2021, Three Thousand Three Hundred Eighty Dollars (\$3,380.00) for years 2022**. Jim seconded the motion and all voted yes.

Tony made a **motion to approve that Noah Zimmerman is authorized as the sole signer on invoices submitted for payment**. Bruce seconded the motion and all voted yes.

Tony made a **motion to approve the 2021 dates for Western Heights Water Authority meetings, which will be held the second Thursday of each month at 6:00 pm:**

January 14	April 8	July 8	October 14
February 11	May 13	August 12	November 11
March 11	June 10	September 9	December 9

Bruce seconded the motion and all voted yes.

Steve Sarro, 712 School Lane, was present via zoom to discuss his delinquent water account. Mr. Sarro stated he will submit a payment in the amount of Four to Five Thousand Dollars (\$4,000.00 to \$5,000.00) to be split between WHWA and ETSA accounts in the next few weeks.

The delinquent accounts were reviewed in the amount of \$ 8,928.61

The receipts for November were reviewed in the amount of \$ 481.70

Bruce made a **motion to approve the disbursement of checks #4424 - #4436 in the amount of \$10,135.75**, Jim seconded the motion and all voted yes.

Meeting adjourned at 6:29 p.m.

Meeting reconvened at 8:00 pm to vote on the Wendy’s at 784 West Main Street, bankruptcy filing which was discussed in ETSA Meeting.

Bruce made a **motion to reject the prepaid Chapter 11 Bankruptcy Plan for Wendy’s at 784 West Main Street Chapter 11 Bankruptcy**. Jim seconded the motion and all voted yes.

Meeting Re-adjourned at 8:01 pm

Respectfully submitted,
Linda Marburger, Appointed Secretary/Treasurer