

Gene Neidermyer called the **September 10, 2020 meeting** of the **Earl Township Sewer Authority** to order at 6:30 p.m. Present were Gene Neidermyer, Jim Leonard, Floyd Grove, Earl Knepp and Tony Gay. Also present were Noah Zimmerman (Operator), Gary Martin (Engineer) via telephone, Robert Hallinger (Solicitor).

Jim made a **motion to approve the minutes for the August 13, 2020 Earl Township Sewer Authority Meeting**. Floyd seconded the motion, and all voted yes.

Jamie Schlesinger from PFM Financial Advisors LLC presented (via telephone) to the Authority a few refinancing options to lower the Authority's debt service. After much discussion, the Authority directed Jamie to proceed with a fixed interest rate loan option.

Neal and Jeff Martin were present on behalf of Alma Martin 963 West Main Street, due to a sewer backup into her basement. At the August 13 meeting the Authority decided to submit the claim to ETSA insurance. The insurance company declined to pay the invoice under the Governmental Immunity Act. After much discussion, the Authority decided to resubmit the claim to ETSA insurance. The Authority feels like this is an exception and should be reviewed again. The Authority directed Solicitor Hallinger to resubmit the claim with a letter to explain the situation in further detail.

Robert Martin, Martin Subdivision, 725 East Main Street and Kevin Zartman presented the 110 Short Street Sewer Extension Project Part II Water Quality Permit Application. Floyd made a **motion for the Chairman Gene, execute the application for submittal to PA DEP**. Earl seconded the motion and all voted yes.

Gary recommended the Sewer DEP Planning Module Exemption request for Colonial Road Woodworks LLC; 171 Commerce Drive be executed. Jim made a **motion for Chairman Gene sign the PA DEP Planning Module Exemption for Colonial Road Woodworks LLC, 171 Commerce Drive**. Floyd seconded the motion and all voted yes.

Linda presented the idea of purchasing iPads for ETSA members and the Secretary. This would enable the meeting packets to be paperless and also if the office were to be shut down for any reason the meeting could still be conducted and Linda could work from home if the Governor were to close offices again. Brenda said a Grant is available to lessen the cost of Six Hundred Dollars (\$600.00) per iPad and accessories. The Authority decided to think about it and review at the October 8, 2020 meeting.

**Sewer Operators Report presented by Noah Zimmerman:**

- 1.Plant was within all permit limits for August.
- 2.Sam Ringler Trucking hauled 66,000 gallons of bio-solids in August.

Noah reported that the Eastern Pennsylvania Water Pollution Control Operators Association (EPWPCOA) has requested to conduct a tour of the STP plant and have a small trade show for Sewer Operators from the eastern part of PA held at the STP. The Authority agreed to allow this to take place as long as all safety policies are followed. This would be in the fall of 2021 at the earliest, the date of the event has not been decided. Noah will be updating the Authority closer to the event time.

Noah requested approval to purchase of five (5) new Liberty Grinder Pumps. Floyd made a **motion to approve the purchase of five (5) Liberty Grinder Pumps in the amount of Six Thousand Two Hundred Fifty One Dollars and Nine Cents (\$6,251.09)**. Jim seconded the motion and all voted yes.

Noah requested approval to purchase a new Ford F150 pick-up truck so all the operators will have a vehicle to drive when they are on call. The base price of the truck is Thirty Six Thousand Four Hundred Fifty Five Dollars (\$36,455.00) after the discounts from Government Price Concession and COSTARS is Twenty Seven Thousand Eight Hundred Twenty Five Dollars (\$27,825.00). Floyd made a **motion to purchase a new Ford F150 pick-up truck at the cost of Twenty Seven Thousand Eight Hundred Twenty Five Dollars (\$27,825.00)**. Earl seconded the motion and all voted yes.

Noah reported he has been in contact with Verizon on a less expensive wireless auto dialer system for the pump stations and STP. The saving is approximately One Hundred Dollars (\$100.00) per month. The Authority directed Noah to test the system for a one month trial period.

### **Engineer's Report presented by Gary Martin:**

1. **2018 Manhole Rehab Project:** Remaining contract value: \$1,790.00. Becker has been pushing more frequently to try to get this effort moving forward (contact on 8/21/20, 8/24/20, 8/28/20, and 9/2/20). Awaiting PIM (new subcontractor) for anticipated scheduling for end of September 2020. Awaiting completion of agreement as forwarded by Counsel before authorization to proceed. Anticipated Pre-Con scheduled for September 21, 2020 if agreement in place by then (Becker will confirm time and location closer to date).
2. **2017 Manhole Rehab Project:** Will be completed in conjunction with the 2018 project.
3. **Tri-S (Hollander Road) Project:** Plan Review Letter #3 issued August 12, 2020. Awaiting plumbing plan submission per Becker plan review letter. Becker issued Shop Drawing response for On-site Grinder Basin and on-site piping on September 8, 2020.
4. **NPDES Renewal:** Application submitted to DEP on August 14, 2020. Now we wait on DEP.
5. **Project 1 Flow Letter to NHBA:** Issued on August 14, 2020 as required in Inter-Municipal Agreement.
7. **Robert Martin Property:** Becker review Letter #3 issued August 7, 2019 (administratively complete). Becker coordinated with Hoover Excavating regarding shop drawing resubmissions and start of construction on August 11, 2020. No response from Hoover to date. Becker coordinating with NHBA regarding DEP Planning module information as requested by developer's consultant (all outstanding questions answered on September 9, 2020).
8. **Project 1 Manhole repairs:** Updated schedule. Interesting side effect of COVID – longer lead time for concrete structures (manholes) which may impact the construction schedule.

### **Monthly Reporting Items**

#### **Project 1:**

1. **Monthly Flows to New Holland:** Average daily flows for August: 41,600 gpd (compared to July's 41,400 gpd and June's 39,100 gpd). Flows steady for last couple of months.
2. **Dunkin Donuts:** Responded to request for information for a proposed new Dunkin Donuts on the New Holland Shopping Center property (independent pad to west of main entrance).

#### **Project 2/3:**

1. **MEMHP:** Reported average daily flow for August: 12,200 gpd (compared to July's 9,770 gpd and June's 7,190 gpd). Flow during heavy rain on August 4th increased flow for MEMHP to 87,000 gallons for that day No clogs noted in August on the monthly submission.
2. **GSV:** Average daily flows for August: 56,900 gpd (compared to July's 56,900 gpd and June's 55,100 gpd). Yes – July and August flows almost identical! Average daily flow below guaranteed 62,869 gpd, so \$1,813.22 Guarantee of Capacity Fee assessed for August.
3. **Monthly STP flows:** Reported average daily flows for August: 304,400 gpd (compared to July's 275,900 gpd and June's: 262,400 gpd). Peak flow around days of flooding early in the month and corresponds to the extra 77,000 gallons through the MEMHP meter on August 4th.
4. **Flows from WVA:** Average daily recorded flows for August: 128,200 gpd (compared to July's 118,200 gpd and June's 117,200 gpd). More business at Shady Maple reflects increase in monthly flow.

5. **Connection and Permitting Tracking:** Six (6) new permits logged in this reporting period (The Landings Lots 12, 13, 18, 38, 40, & 91). For 2020, a total of 42 EDUs has been purchased for 42 different properties (36 ETSA and 6 WVA).
6. **The Landings at Garden Spot Reserve:** 66 Permits issued to-date and 54 connections completed to-date.

The balances for the delinquent accounts were:

Project #1 - \$ 6,745.65

Project #3 - \$ 26,978.32

The August receipts were:

Project #1 - \$ 5,722.23

Project #3 - \$ 91,297.14

Earl made a **motion to approve the disbursements of checks for September 10, 2020 #3229 - #3236 for Project 1 in the amount of \$ 11,502.24 and checks for September 10, 2020 #6225 – #6245 for Project 3 in the amount of \$ 72,716.87. Jim seconded the motion and all voted yes.**

ETSA and WHWA moved into Executive session at 7:30 pm to discuss employee matters.

Regular session convened at 7:36 pm.

Floyd made a **motion to adjust Alex Bauder pay per the ninety (90) day Performance Review to be effective September 21, 2020 payday.** Jim seconded the motion and all voted yes.

Meeting adjourned at 7:50 p.m.

Respectively submitted,

Linda A. Marburger, Appointed Secretary/Treasurer