

Chairman Eugene “Gene” Neidermyer called the **November 12, 2020** meeting of the **Western Heights Water Authority** to order at 6:10 p.m. Present were Gene Neidermyer via- zoom, Jim Leonard, Tony Gay and Bruce Martin. Also, present were Noah Zimmerman (Operator) via-zoom, Gary Martin (Engineer) via-zoom, William Cassidy (Solicitor) via-zoom and Tom Plitt (Township Supervisor).

Jim made a **motion to approve the minutes for the October 8, 2020 Western Heights Water Authority Meeting**. Bruce seconded the motion and all voted yes.

Linda presented the draft copy of the 2021 WHWA Budget. After some discussion the Authority decided to review the proposed budget and consider approval, with possible revisions at the December 10, 2020 meeting.

Linda presented the Maher Duessel three (3) year Engagement Letter to conduct the year end audit. The Authority questioned the paragraph regarding usage of third (3rd) party consultants. The Authority directed Linda to contact Maher Duessel regarding third (3rd) party consultants and report back at the December 10, 2020 meeting.

Gary reported on the proposed improvement to the Peters Road Industrial Park, 233 Quality Circle property. A new lumber storage building is to be constructed, with an employee restroom to be installed. Gary said no action is needed at this time.

Noah reported that the trees on the property located at 838 Walnut Street which encroached onto the Wellhouse property, were removed with the permission of George Buchman Jr. the homeowner.

Noah reported that the Act 220 water report indicated a loss of water in the amount of 10,865 gpd. The Operators feel that since the meters for the three (3) individual wells are more than thirty (30) years old, they may not be reading the flow correctly. Noah made a request to purchase three (3) new meters, for the Wellhouse at the cost of no more than Two Thousand Dollars (\$2,000.00). The operators will install the meters. Bruce made a **motion to approve the purchase of three (3) new meters at a cost of up to Two Thousand Dollars (\$2,000.00) for the Wellhouse**. Jim seconded the motion and all voted yes.

The delinquent accounts were reviewed in the amount of \$ 12,945.56

The receipts for October were reviewed in the amount of \$ 25,795.14

Jim made a **motion to approve the disbursements of checks #4410 - #4423 in the amount of \$7,848.28** Bruce seconded the motion and all voted yes.

Meeting adjourned at 6:34 p.m.

Respectfully submitted,
Linda Marburger, Appointed Secretary/Treasurer