

Gene Neidermyer called the **April 8, 2021 meeting** of the **Earl Township Sewer Authority** to order at 6:30 p.m. Present were Gene Neidermyer, Jim Leonard, Earl Kenepp, Floyd Grove and Tony Gay. Also, present were Noah Zimmerman (Operator), Gary Martin (Engineer), Dan Becker (Becker Engineering), William Cassidy (Solicitor) and Tom Plitt (Township Supervisor).

Jim made a **motion to approve the March 11, 2021 minutes.** Floyd seconded the motion and all voted yes.

Linda requested approval to write-off the Wendy's (Wendco of Central Pa Inc.), 784 West Main Street, indebtedness amount discharged by the Bankruptcy Court, for pre-petition sewer user fees and penalties. Floyd **made a motion to approve writing off Wendy's (Wendco of Central Pa Inc.), 784 West Main Street, delinquency in the amount of Seven Hundred Twenty Dollars (\$720.00) for user fees and Forty Six Dollars and Eighty One Cents (\$46.81) for penalties, which is a total amount of Seven Hundred Sixty Six Dollars and Eighty One Cent (\$766.81).** Jim seconded the motion and all voted yes.

Gary presented the WWTP NPDES Permit Modification Application for the WWTP septage receiving project. Jim made a **motion to approve and execute the WWTP NPDES Permit Modification Application for the septage receiving project and to issue the check in the amount of Five Hundred Dollars (\$500.00) for the application fee, when that application was complete.** Floyd seconded the motion and all voted yes.

Linda reported that the check issued February 2021 to Pact One LLC for payment #2 in the amount of Fifty Eight Thousand Two Hundred and Fifty Dollars (\$58,250.00) check number 3273 is lost in the mail and requested whether a stop payment should be executed. Floyd **made a motion to activate a stop payment on check number 3273; and to mail a replacement check.** Earl seconded the motion and all voted yes.

Linda reported that Bill Mowbray called regarding the 210 Commerce Drive property and that Pony Express (new tenants) will be occupying the facility as of April 1, 2021. Mr. Mowbray stated that it will be a month or more before operations will be up and running.

Solicitor Cassidy reported that on March 22, 2021 he contacted Charlie Benner, legal counsel for Aaron Beiler, 915 West Main Street, with the detailed requirements to complete the dedication of the Sewer Extension project and is still awaiting a response.

Linda reported that the Riehl Construction, RSRRDE, 233 Quality Circle, Easement Encroachment Agreement has been executed and notarized and we are waiting to receive the Recorded Document.

P1 MANHOLE PROJECT:

Linda reported that the current expenses paid to date for the Project 1 Manhole Rehab project is Two Hundred Fifty One Thousand Three Hundred Eleven Dollars and Seventy Seven Cents (\$251,311.77). This includes the payments for April 8, 2021.

Sewer Operators Report presented by Noah Zimmerman:

1. Plant was within all permit limits for March.
2. Sam Ringler Trucking hauled 126,500 gallons of bio-solids in March.
3. Additional waste received March was 53,600 gallons.
4. The Eastern Pennsylvania Water Pollution Control Operators Association will host a meeting on Friday May 21st at the New Holland Park. Noah reported they will have vendors at the New Holland Park, and that small groups will be brought to the WWTP plant for plant tours. Noah will work with Becker Engineering for exhibits and presentations for the tours.

5. Noah reported that Kohl Brothers will be providing technical information for the Kinzer Avenue Pump Station upgrade, to enable proceeding with the bidding process.
6. Project 1 Lateral Project: Phase 3 approximate cost for hardware \$9,500.00. The bucket for Phase 3 will not exceed \$900.00. Jim made a **motion to approve the ordering of hardware for Phase #3 in the approximate amount of Nine Thousand Five Hundred Dollars (\$9,500.00)**, Floyd seconded and all voted yes. Jim made a **motion to approve the purchase of a bucket for Phase #3, in an amount not to exceed Nine Hundred Dollars (\$900.00)**. Earl seconded the motion and all voted yes. Preparation of the Phase 2 Plans and Specifications are being finalized for bidding. The Bid is to be advertised on April 12, 2021.
7. Septage receiving area. Noah requested a motion for approval to proceed with the headworks modifications project when the PA DEP permit is received. Jim made a **motion to proceed with the Septage Receiving Tank Project in the amount of Thirty-Six Thousand Dollars (\$36,000.00), but not to exceed Thirty-Nine Thousand Six Hundred Dollars (\$39,600.00)**. Floyd seconded the motion and all voted yes.

Engineer's Report presented by Gary Martin.

1. **2018 Manhole Rehab Project:** The remaining contract value is \$1,790.00. Repairs on the manhole bases was completed on 10/28/20. We are awaiting scheduling of final repairs to frames and covers. Last email contact on March 12, 2021 – no schedule offered by Fidelity.
2. **2017 Manhole Rehab Project:** This will be completed in conjunction with the 2018 project.
3. **Project 1 Manhole repairs:** There was no payment request for action this month. The remaining Contract value including the retainage: \$163,550. The project is substantially complete including manhole replacements at Shirk (completed on 03/31/21) and Voganville (completed on 03/29/21) Roads. Final paving was projected for this week. Payment Request #3 was received on Friday 04/02/21 at 6:15 PM and is not finalized or approved for consideration this month.
4. **Specification Update:** Rob met with Noah on March 3, 2021 and the update is being formulated. It is currently under review by the Operators. Discussion was held regarding construction inspections on private property of private utilities and the Authority directed the Operators or Becker Engineering to inspect all utility construction that will be connected to the Authority lines or Pump Stations.
5. **Tri-S (Hollander Road) Project:** The construction is complete. Testing started on March 5, 2021 and will be completed when road wearing course is completed and the manhole risers, frames and covers can be tested. There are no significant problems with what has been tested so far and minor testing remains. The testing of the section of new sewer that was crushed by contractor and was replaced when testing equipment could not make it through the deformed (crushed) new pipe has been completed.
6. **GSV Memory Care Facility Flows:** We are still working out the kinks in the GSV reporting of the Memory Care Facility daily flows. GSV has ordered a meter to measure the daily flows and per an April 5th email, the meter is anticipated to be installed in the next week. The flows to date remain just above or below the projected 11 EDUs but as previously reported, are not accurate for daily capacity monitoring with the current readings in 1,000 gallons per day. Still a work in progress.
7. **Robert Martin Property Project:** Construction has started with line installation underway starting on Short Street. The Land Development Plans have been submitted to the Township for the development of three of the remaining lots (by Burkholder Trailer). The Plans and the Sewer Specification for Lot #4, 5 and 6 were received. Becker Engineering and the Operators will review and coordinate with Solicitor Cassidy for the Developer's Agreement and the Grinder Pump Easement Agreement.
8. **The Landings at Garden Spot Reserve:** Becker is still awaiting submission of revised Record Drawings. The last contact/request to the latest consultant was on March 12, 2021. The response on April 7th from developer was that this is still being worked on. With the permitting of lots almost at 100% (currently 97%), as reported in March, there will soon be a

push to dedicate the sewers and that will renew the push for record plans from the owner. Until then, it appears we are in a holding pattern waiting for the owner to direct his consultant to finish the Record Plans.

9. **Chapter 94s:** The 2020 Report to DEP was submitted electronically to DEP on March 21, 2021. All reporting is complete for the 2020 reporting period.
10. **Colonial Road Woodworks:** Awaiting shop drawing submittal and pre-construction meeting.
11. **LappTops:** Still awaiting shop drawings and pre-construction meeting.

Monthly Reporting Items

Project 1:

1. **Monthly Flows to New Holland:** Average daily flows for March: 40,200 gpd (compared to February's 39,800 gpd and January's 37,600 gpd).
2. **Aaron Beiler:** We are still waiting on final dedication documents. The Record Plans have been approved.

Project 2/3:

1. **MEMHP:** Reported average daily flow for March: 5,680 gpd (compared to February's 5,720 gpd and January's 7,480 gpd). No clogs noted this month and flows are low reflecting no clogs and minimal I/I impacts.
2. **GSV:** Average daily flows for March: 56,700 gpd (compared to February's 58,900 gpd and January's 54,900 gpd). Memory Care facility flow monitoring still be clarified. Average daily flow below guaranteed 62,869 gpd, so \$1,919.88 Guarantee of Capacity Fee was assessed for March.
3. **Monthly STP flows:** Reported average daily flows for March: 330,200 gpd (compared to February's 309,900 gpd and January's 309,800 gpd).
4. **Flows from WVA:** Average daily recorded flows for March: 124,900 gpd (compared to February's 126,600 gpd and January's 127,600 gpd).
5. **Connection and Permitting Tracking:** Three (3) new permits logged in this reporting period for 3 EDUs (The Landings Lot 78, WVA Timberline Lot 14, and WVA 661 Overlys Grove Road). For 2021, a total of 14 EDUs have been purchased for 13 different properties (10 ETSA and 4 WVA EDUs).
6. **The Landings at Garden Spot Reserve:** 97 Permits issued to-date and 92 connections completed to-date. 3 lots remain to be permitted (82, 83, & 84). 5 lots are permitted and not active (37, 69, 78, 89 & 93).

Linda reported she has had no success with the Kenneth & Shelly Hanna, 555 Airport Road, delinquent account, and the Authority directed Linda to continue trying to reach them and to see if they would be willing to come to a meeting to discuss their account.

The balances for the delinquent accounts were:

Project #1 - \$ 1,434.79
Project #3 - \$ 13,691.85

The March receipts were:

Project #1 - \$ 772.78
Project #3 - \$ 37,397.46

Jim made a **motion to approve the disbursements of checks #3282 - #3290 for Project 1 in the amount of \$85,383.42 and checks #7137 – #7161 for Project 3 in the amount of \$60,884.26.** Tony seconded the motion and all voted yes.

Meeting adjourned at 7:30 p.m.

Respectively submitted,
Linda A. Marburger, Appointed Secretary/Treasurer