

Gene Neidermyer called the **May 13, 2021 meeting** of the **Earl Township Sewer Authority** to order at 6:30 p.m. Present were Gene Neidermyer, Jim Leonard, Earl Kenepp, Floyd Grove and Tony Gay. Also, present were Noah Zimmerman (Operator), Gary Martin (Engineer), William Cassidy (Solicitor) and Tom Plitt (Township Supervisor).

Jim made a **motion to approve the April 8, 2021 minutes, with a correction to page 2, item 7, second sentence under the Operator’s Report, which shall read “motion to proceed with the Septage Receiving Tank project”**. Floyd seconded the motion and all voted yes.

Floyd made a **motion to conditionally approve executing the Developers Agreement and the Grinder Pump Easement Agreement for the Burkholder Trailers, Tower Road LLC, Lot 4, 5 and 6 of the Martin Subdivision Plan, 725 East Main Street, contingent upon receiving the documents signed by the Developer**. Jim seconded the motion and all voted yes.

Floyd made a **motion to approve the full release of the Garden Spot Village – Meadow View Memory Care, 448 South Kinzer Avenue, Improvement Guarantee Funds in the amount of Ninety Two Thousand Two Hundred Seventy Nine Dollars (\$92,279.00)**, per the recommendation of Becker Engineering LLC. Jim seconded the motion and all voted yes.

Jim made a **motion to approve the three (3) EDUs of sewer capacity for the Tri-S Equestrian International, 116 King Court property**, Floyd seconded and all voted yes. This proposed connection to the Tri-S Management sewer extension on Hollander and Maple Grove Road may only occur after the extension is accepted by the Authority and making it part of the public sewer system.

The P1 Manhole Phase 1a (second part of the project) bids were received from:

- a. Wexcon Inc., in the amount of \$217,213.00.
- b. Fidelity Contracting LLC, in the amount of \$348,900.00.

Jim made a **motion to award the P1 Manhole Phase 1a contract to Wexcon Inc., in the amount of Two Hundred Seventeen Thousand Two Hundred Thirteen Dollars (\$217,213.00)**, Floyd seconded and all voted yes.

Floyd made a **motion to approve the final payment Request #3 for the P1 Manhole Rehab Project to Pact One LLC in the amount of Eighty Two Thousand Five Hundred Fifty Dollars (\$82,550.00)**, Earl seconded and all voted yes.

Jim made a **motion to approve Change Order #2 for the P1 Manhole Rehab Project with Pact One LLC, reducing the Contract by the amount of Eighty One Thousand Dollars (\$81,000.00)**, Floyd seconded and all voted yes.

Floyd made a **motion to Certify the P1 Manhole Rehab Project with Pact One LLC, as substantially complete as of March 31, 2021**, Tony seconded and all voted yes.

Floyd made a **motion to adopt the amended Earl Township Sewer Authority and Western Height Water Authority Specifications for Construction of Sanitary Sewers/Water Facilities**, Earl seconded and all voted yes.

Brenda reported that the Appointed Auditors suggested that the Authority create a written Depreciation Policy. After some discussion, the Authority directed Brenda and Noah to obtain samples of Depreciation Policies and Capital Asset Maintenance Schedules for review.

Brenda reported that she left messages for Ephraim Riehl and Alan Riehl, Riehl Construction, RSRRDE, 233 Quality Circle, informing them that the Easement Encroachment Agreement must be recorded in the Recorder of Deeds Office, and no response was received to date. Solicitor Cassidy will contact Mr. Alan Riehl.

Sewer Operators Report presented by Noah Zimmerman:

1. Plant was within all permit limits for April.
2. Sam Ringler Trucking hauled 82,500 gallons of bio-solids in April.
3. In April 20,000 gallons of additional waste was received, and Noah is continuing to look to receive additional waste.
4. Noah reported that Kinzer Avenue Pump Station upgrade proposals were received today from Kohl Brothers and more information will be provided at the next meeting.
5. Noah reported that the P-1 Lateral Project Phase 2 has paid to date the amount of Six Thousand Nine Hundred Sixty Two Dollars and Sixty Nine Cents (\$6,962.69). Noah reported that the wrong air-release was utilized in the original vender quotation and it needs to be corrected to comply with the Authority standards. Floyd made a **motion to approve an additional Three Thousand Dollars (\$3,000.00) to correct the air-release and enable completion of the project**, Jim seconded and all voted yes.
6. The Eastern Pennsylvania Water Pollution Control Operators Association is hosting a meeting on Friday May 21st at the New Holland Park. Noah reported that they will have vendors at the New Holland Park, and that small groups will be brought to the WWTP plant for plant tours. Noah will work with Becker Engineering for exhibits and presentations for the tours.

Engineer's Report presented by Gary Martin.

1. **2018 Manhole Rehab Project:** The remaining contract value is \$1,790.00. The repairs on manhole bases were completed on October 28, 2020. We are awaiting the scheduling of final repairs to frames and covers. The last email contacts were on April 8th and 22nd and May 11th.
2. **2017 Manhole Rehab Project:** This will be completed in conjunction with the 2018 project.
3. **Tri-S (Hollander Road) Project:** The construction is complete and the testing started on March 5, 2021. The testing will be completed when road wearing course is completed and the manhole risers, frames and covers can be tested. The testing of the low pressure line to Lot 4 is still to be completed.
4. **GSV Memory Care Facility Flows:** The initial few days of April daily flows from the new meter were received. The daily flows were below the projected 11 EDUs. The daily flows for May will provide a more complete picture of the flows.
5. **Robert Martin Property Project:** The Construction is ongoing. The hydrostatic testing began on May 10, 2021.
6. **Burkholder Trailer Robert Martin Project Lots 4, 5 & 6):** The initial plans were received on March 25, 2021. Waiting for paper plan submission for Operator and Becker review.
7. **The Landings at Garden Spot Reserve:** Becker Engineering is still awaiting submission of revised Record Drawings. Last contact/request to the latest consultant was on April 26, 2021 with the Developer's consultant acknowledging that they are working on addressing the punch list items and Record Drawings. All the lots for this project have been permitted.
8. **Colonial Road Woodworks:** Still awaiting shop drawing submittal and pre-construction meeting.
9. **LappTops:** Still awaiting shop drawings and pre-construction meeting.

Monthly Reporting Items

Project 1:

1. **Monthly Flows to New Holland:** The average daily flows for April: 40,100 gpd (compared to March's 40,200 gpd and February's 39,800 gpd).
2. **Aaron Beiler:** Still waiting on final dedication documents. The Record Plans have been approved. Bill is coordinating with Mr. Beiler's Counsel and it appears to be moving forward.

Project 2/3:

1. **MEMHP:** The reported average daily flow for April: 6,440 gpd (compared to March's 5,680 gpd and February's 5,720 gpd). A small clog was noted on the 18th for a single day flow of 27,000 gallons.
2. **GSV:** The average daily flows for April: 60,300 gpd (compared to March's 56,700 gpd and February's 58,900 gpd). The Memory Care facility flow monitoring is still to be clarified. The average daily flow below guaranteed 62,869 gpd, so \$853.28 Guarantee of Capacity Fee assessed for April.
3. **Monthly STP flows:** Reported average daily flows for April: 313,800 gpd (compared to March's 330,200 gpd and February's 309,900 gpd). Having a dryer month and with less wet weather influenced flows.
4. **Flows from WVA:** The average daily recorded flows for April: 126,200 gpd (compared to March's 124,900 gpd and February's 126,600 gpd).
5. **Connection and Permitting Tracking:** Four (4) new permits were logged in this reporting period for 4 EDUs (The Landings Lots 82, 83 & 84 and WVA Timberline Lot 18). For 2021, a total of 18 EDUs have been purchased for 17 different properties (13 ETSA and 5 WVA EDUs).
6. **The Landings at Garden Spot Reserve:** All lots have been permitted and 97 are connected to the sewer system to-date. Three (3) lots remain to be connected and activated (82, 83 & 84).

The balances for the delinquent accounts were:

Project #1 - \$ 7,119.79

Project #3 - \$ 29,827.98

The April receipts were:

Project #1 - \$ 36,331.62

Project #3 - \$ 171,085.23

Floyd made a **motion to approve the disbursements of checks #3291 - #3301 for Project 1 in the amount of \$96,752.98 and checks #7162 – #7187 for Project 3 in the amount of \$98,799.59.** Earl seconded the motion and all voted yes.

Meeting adjourned at 7:30 p.m.

Respectively submitted,

Brenda S Becker, Asst. Appointed Secretary/Treasurer