

Gene Neidermyer called the **June 10, 2021 meeting** of the **Earl Township Sewer Authority** to order at 6:26 p.m. Present were Gene Neidermyer, Jim Leonard, Earl Kenepp, Floyd Grove and Tony Gay. Also, present were Noah Zimmerman (Operator), Gary Martin and Daniel Becker (Engineer), William Cassidy (Solicitor) and Tom Plitt (Township Supervisor).

The Authority entered into Executive Session regarding personnel matters from 6:26 pm – 6:46 pm.

Jim made a **motion to approve the May 13, 2021 minutes**, Floyd seconded the motion and all voted yes.

Tony made a **motion to approve Joy M Oberholtzer as the Appointed Secretary/Treasurer**. Floyd seconded the motion and all voted yes.

Kevin Zartman, Premier Custom-Built Cabinetry, 108 and 110 Short Street, was present to discuss the capacity request for both properties. He is requesting one (1) EDU for 108 Short Street due to it being used as an IT Department for five (5) to seven (7) employees. The majority of the space will be used for material storage, IT Department and the metal shop. Mr. Zartman is requesting five (5) EDUs for 110 Short Street and will occupy forty-five (45) to fifty (50) employees which will work as a manufacturing shop, administration and project management offices. Floyd **made a motion to approve the capacity request for one (1) EDU for 108 Short Street and five (5) EDUs for 110 Short Street**. Jim seconded the motion and all voted yes.

Gary reported that according to the according to ACT 57 Plan, the Authority is able to adopt a new Tapping Fee for the Eastern Service Area. Floyd **made a motion to approve the Tapping Fee in the amount of One Thousand Six Hundred Fifty Dollars (\$1,650.00) per EDU for the Eastern Service Area**. Jim seconded the motion and all voted yes.

Floyd **made a motion to approve Burkholder Trailers, Tower Road Properties LLC, Lot 4, 5 and 6 of the Martin Subdivision Plan, 725 East Main Street, capacity request of two (2) EDUs**. Jim seconded the motion and all voted yes.

Dan reported on the Senate Bill 597 and how it would affect Municipal Authorities that have at least five hundred and one (501) or more service connections. If this Bill passes, the Authority would need to do quite a bit of reporting to Public Utilities Commission. After some discussion, the Authority directed Joy to issue a letter using the sample from PMAA to the legislators opposing the Senate Bill.

The Authority reviewed the 2020 audit.

The Earl Township Board of Supervisors adopted an Ordinance allowing short-term rentals allowing two (2) bedrooms with two (2) people per bedroom. The property owner would need to go before the Zoning Hearing Board in order to get approval for the use as a special exception and the property would need to establish that it has adequate sewer service.

Joy reported that the Easement Encroachment Agreement for Riehl Construction, RSRRDE, 233 Quality Circle, was mailed to the owners to be recorded at the Recorder of Deeds Office. Joy will follow up since the document was not recorded.

**Sewer Operators Report presented by Noah Zimmerman:**

1. The Plant was within all permit limits for May.
2. Sam Ringler Trucking hauled 104,500 gallons of bio-solids in May.
3. In May 20,000 gallons of additional waste was received.

4. The P-1 Lateral Project Phase 2 has paid to date the amount of Twelve Thousand Seven Hundred Seventy-Seven Dollars and Ten Cents (\$12,777.10) and is now complete.
5. Noah requested approval from the Authority to hire the Township Road Crew as they have time to backfill Phase 3 valves, which will cost about Three Hundred and Fifty Dollars (\$350.00) per valve project per residential home. The Authority authorized Noah to proceed.
6. Floyd **made a motion to approve updating the Specifications that Commercial Duplex Pump stations shall include 3-phase pumps.** Jim seconded the motion and all voted yes.

**Engineer's Report presented by Gary Martin.**

1. **2018 Manhole Rehab Project:** The remaining contract value: \$1,790.00. The repairs on manhole bases were completed on 10/28/20. The work was scheduled to be completed this week but is now scheduled for next week due to this week's forecasted rain.
2. **2017 Manhole Rehab Project:** This will be completed in conjunction with the 2018 project.
3. **Project 1 Lateral Project:**
  - a) Issued Notice to Award on May 14, 2021.
  - b) We received signed copies of the Notice of Award, Agreement, Performance Bond, Payment Bond, Workman's Compensation Affidavit and Certificate of Insurance.
  - c) Pre-Construction meeting was held on June 8, 2021.
  - d) Becker provided Notice to Proceed to contractor at the pre-construction meeting.
  - e) We received the initial shop drawing submission on May 25, 2021.
  - f) Becker issued initial responses on June 1, 2021
  - g) Still awaiting resubmission of curb boxes and tracer wire shop drawings.
4. **Tri-S (Hollander Road) Project:** The construction is complete and testing started on March 5, 2021 and will be completed when road wearing course is completed and the manhole risers, frames and covers can be observed / tested. The contractor is scheduled to flush and televise the sanitary sewer main on June 14, 2021. Lot 1 has completed their connection to the main sewer. No flow anticipated until after the main line has been flushed and televised. Capacity letter issued by Authority on May 21, 2021 for 116 King Court with denial of permission to connect until private line is dedicated to the Authority.
4. **GSV Memory Care Facility Flows:** The full month of flow readings that were taken every 15 minutes was received for May (81 page submission!). Seeking clarification on the reading units (gallons, 10s of gallons, cubic feet). Average daily flows appear to be below the projected 11 EDUs (pending unit verification).
5. **Robert Martin Property Project:** The hydrostatic testing was completed on June 3, 2021. To date, no grinder pumps and laterals have been installed beyond the cleanout and isolation valves.
6. **Burkholder Trailer Robert Martin Project Lots 4, 5 & 6):** The initial plans received on March 25, 2021. Paper plan submission for Operator and Becker review received on May 27, 2021.
7. **The Landings at Garden Spot Reserve:** Becker is still awaiting submission of revised Record Drawings. Last request to the latest consultant was on May 20, 2021. Awaiting a response or submission schedule.
8. **Colonial Road Woodworks:** The initial Shop drawing received on June 8, 2021. Awaiting scheduling of pre-construction meeting.

**Monthly Reporting Items**

**Project 1:**

1. **Monthly Flows to New Holland:** The average daily flows for May: 40,900 gpd (compared to April's 40,100 gpd and March's 40,200 gpd).
2. **Aaron Beiler:** Still waiting on final dedication documents. Record Plans have been approved. Bill is coordinating with Mr. Beiler's Counsel – still appears to be moving forward.

**Project 2/3:**

1. **MEMHP:** The reported average daily flow for May: 13,451 gpd (compared to April's 6,440 gpd and March's 5,680 gpd). No clogs were noted, but overall flows are up with what appears to be elevated water table, not attributable to the WVA flows through Ranck Road meter.
2. **GSV:** The average daily flows for May: 66,900 gpd (compared to April's 60,300 gpd and March's 56,700 gpd). Memory Care facility flow monitoring still be clarified. Reading supplied on an "every 15 minute log" for an 81 page flow log submitted for May. Looking to verify units being reported and we have suggested that the print out be adjusted to daily logging (single page). If the readings are in gallons (again, asking for verification) the flows are averaging 5 to 6 EDUs over the last 40 days. The average total daily flow for May above the guaranteed 62,869 gpd, so no Guarantee of Capacity Fee assessed for May.
3. **Monthly STP flows:** The reported average daily flows for May: 299,000 gpd (compared to April's 313,800 gpd and March's 330,200 gpd). "Dry" month again so less wet weather influenced flows as depicted in Attachment 5.
4. **Flows from WVA:** The average daily recorded flows for May 125,400 gpd (compared to April's: 126,200 gpd and March's 124,900 gpd). Shady Maple flows were up and residential flows were down
5. **Connection and Permitting Tracking:** No new permits logged in this reporting period. For 2021, a total of 18 EDUs have been purchased for 17 different properties (13 ETSA and 5 WVA EDUs).

The balances for the delinquent accounts were:

Project #1 - \$ 1,305.40

Project #3 - \$ 17,036.71

The May receipts were:

Project #1 - \$ 7,240.12

Project #3 - \$ 36,108.66

Floyd made a **motion to approve the disbursements of checks #3302 - #3310 for Project 1 in the amount of \$32,897.97 and checks #7188 – #7209 for Project 3 in the amount of \$62,074.42.** Earl seconded the motion and all voted yes.

Meeting adjourned at 7:50 p.m.

Respectively submitted,

Joy M Oberholtzer, Appointed Secretary/Treasurer