

Gene Neidermyer called the **September 9, 2021 meeting** of the **Earl Township Sewer Authority** to order at 6:28 p.m. Present were Gene Neidermyer, Jim Leonard, and Floyd Grove. Also, present were Noah Zimmerman (Operator), Gary Martin (Engineer), and Tom Plitt (Township Supervisor).

Jim made a **motion to approve the August 12, 2021 minutes, with a correction to the seventh (7<sup>th</sup>) paragraph which should read “The user will be changing”**. Floyd seconded the motion, and all voted yes.

Floyd made a **motion to amend the September 9, 2021 agenda to add the action to approve the fence installation at 154 Hill Road**. Jim seconded the motion and all voted yes.

Richard and Debbie Colucci, 154 Hill Road, were present to discuss installing a fence within the Sewer Easement. Their request is that a removeable/temporary fence be allowed, which will anchor outside the Sewer Easement. Gene made a **motion to approve the request for the removable/temporary fence, that will run over top of the ten (10’) foot wide Sewer Easement, which is centered over the sewer lateral. If the Operators need to remove the fence, it shall be at the property owner’s expense**. Floyd seconded the motion and all voted yes.

Jim made a **motion to approve and execute the Employee Leasing Agreements for Alex Bauder, Spencer Beck, and Joy Oberholtzer**. Floyd seconded the motion and all voted yes.

Joy reported that the July and August daily meter readings that the owners of 828 East Earl Road LP, 828 and 875 East Earl Road, and 113 Ranck Road, provided are for the main water meter. The user is not documenting several deduct meters. Noah explained that he’s been in communication with them on the matter. After some discussion, the Authority directed that a letter be issued requiring a year of daily meter readings, including the deduct meters, or purchase an additional twenty-one (21) EDU’s. Historically the busy season is over the summer months and due to the lack of documenting the meter readings, the busy season has almost expired. The Authority invited them to attend the next meeting if they have any questions.

Floyd made a **motion to approve the Aaron Beiler, 921 Walnut Street, Dedication documents as follows, and contingent upon that the outstanding bill for professional legal and engineering services be paid in full:**

- 1. Grinder Pump Easement and Maintenance Agreement for Aaron & Katie Beiler, 921 Walnut Street,**
- 2. Grinder Pump Easement and Maintenance Agreement for Mervin & Rebecca Beiler, 927 Walnut Street,**
- 3. Grinder Pump Easement and Maintenance Agreement for David & Linda Ann Esh Jr, 917 Walnut Street,**
- 4. The Access Easement Agreement,**
- 5. The Deed of Dedication and Bill of Sale,**
- 6. The 18 Month Maintenance Agreement.** Jim seconded the motion and all voted yes.

Gary reported that the contractor for the Project 1 Lateral Project has completed the project including the change of some installed gasketed tee cleanouts with glued tees. PENNDOT is to complete a final site visit to close out the Highway Occupancy Permit. The replacement of cleanouts for the glue fittings and pavement restoration was completed as of August 25, 2021. The replacement of slip fittings cleanouts with glued fittings cleanouts was completed at

Becker's expense and they presented a check to the Authority for the full Change Order #2, in the amount of Twenty Thousand One Hundred Thirty-Seven Dollars and Ninety-One Cents (\$20,137.91) for this replacement work. Floyd made a **motion to approve the Certificate of Substantial Completion**. Jim seconded the motion and all voted yes. Jim made a **motion to approve Change Order #2, an increase of Twenty Thousand One Hundred Thirty-Seven Dollars and Ninety-One Cents (\$20,137.91)**. Floyd seconded the motion and all voted yes. Floyd made a **motion to approve a Change Order #3 (final), a decrease of Eleven Thousand Nine Hundred Twenty-Five Dollars (\$11,925.00) and a contract time extension of 28 days**. Jim seconded the motion and all voted yes. Jim made a **motion to approve Payment Request #1 to Wexcon Inc for Two Hundred Twenty-Five Thousand Four Hundred Twenty-Five Dollars and Ninety-One Cents (\$225,425.91) and a contract time extension of 28 days**. Floyd seconded the motion and all voted yes.

Floyd made a **motion to approve Payment Request #3 (final) in the amount of One Thousand Fifty Dollars (\$1,050.00) to Fidelity for the 2018 Manhole Rehab Project**. Jim seconded the motion and all voted yes.

The Authority directed Joy to follow the policy in the Policy and Procedure Manual to have a lien processed to those account holders that become three (3) quarters delinquent. If more than one (1) lien needs filed per property, it shall be reported to the Authority.

#### **Sewer Operators Report presented by Noah Zimmerman:**

1. The Plant was within all permit limits for August.
2. Sam Ringer Trucking hauled 77,000 gallons of bio-solids in August.
3. There were 0 gallons of additional waste received in August. Noah reported that hopefully by October, the new septage receiving facility will be ready to accept septage.

#### **Engineer's Report presented by Gary Martin:**

1. ***Specification Conflict on Lateral Ownership:*** This is a work in progress (Bill and Gary).
2. ***Tri-S (Hollander Road) Project:*** The Financial Security Reduction Request was received on July 14, 2021. After several back and forth communications, Becker issued Financial Security reduction letter #1 on August 17, 2021, reducing the original financial security from \$798,132.50 to \$119,719.88. The following are to be completed: installation of the wearing course, approval of Record Drawings and the sanitary sewer facilities are to be dedicated to the Authority. Becker received the revised Record Drawings via email from Entech on August 26, 2021 and they are to be reviewed. Floyd made a **motion to approve Tri-S Management Sewer Extension Improvement Guarantee reduction of Six Hundred Seventy-Eight Thousand Four Hundred Twelve Dollars and Sixty-Two Cents (\$678,412.62), and the balance shall remain in the amount of One Hundred Nineteen Thousand Seven Hundred Nineteen Dollars and Eighty-Eight Cents (\$119,719.88) for the 18 Month Maintenance Guarantee**. Jim seconded the motion and all voted yes.
3. ***Burkholder Trailer Robert Martin Project Lots 4, 5 & 6):*** Becker received the latest revised plans on July 30, 2021. The Plan Review Letter #3 was issued on August 11, 2021. All technical items were addressed. The pre-construction meeting was requested for September 15, 2021. The Authority acknowledged the following Administrative Items remain outstanding:
  - a. Awaiting signed and sealed plans.
  - b. Developer/Applicant to secure sanitary sewer capacity, establish escrow and post Financial Security in the amount of \$49,236.00.
  - c. Awaiting submission of Plumbing Plans.

4. ***The Landings at Garden Spot Reserve:*** Becker is still awaiting the submission of the revised Record Drawings. Becker continues to contact the latest consultant (last on August 27, 2021) looking for an update on the submission and is still awaiting a response or submission schedule.
5. ***Colonial Road Woodworks:*** The shop drawing process is complete. Becker is awaiting the scheduling of the pre-construction meeting. The executed Developer's Agreement was received on September 2, 2021. Noah noted this project is done and flowing.
6. ***Kinzer Avenue Pump Station Update:*** The station was built in 1994 and on-line since November 1995. The operations and equipment upgrade evaluation is underway.

### **Monthly Reporting Items**

#### **Project 1:**

1. ***Monthly Flows to New Holland:*** Average daily flows for August: 45,100 gpd (compared to July's 41,500 gpd and June's 41,500 gpd).

#### **Project 2/3:**

1. ***MEMHP:*** Reported average daily flow for August: 15,300 gpd (compared to July's 19,711 gpd and June's 26,344 gpd). There were two (2) days noted as rain with flows tripling flow one (1) day and doubling flow on the other day.
2. ***GSV:*** Average daily flows for August: 56,600 gpd (compared to July's 58,500 gpd and June's 60,600 gpd). Average total daily flow for August was below the guaranteed 62,869 gpd, so \$1,919.88 Guarantee of Capacity Fee assessed for August. The Memory facility flows continue to be below the projected 11 EDUs.
3. ***Monthly STP flows:*** Reported average daily flows for August: 321,000 gpd (compared to July's 300,200 gpd and June's 307,000 gpd).
4. ***Flows from WVA:*** Average daily recorded flows for August: 140,000 gpd (compared to July's 129,400 gpd and June's 128,600 gpd). Shady Maple is back up to 40,000+ gpd.
5. ***Connection and Permitting Tracking:*** Zero (0) new permits were logged in this reporting period. For 2021, a total of 20 EDUs have been purchased for 19 different properties (13 ETSA and 7 WVA EDUs).

The balances for the delinquent accounts were:

Project #1 - \$ 1,452.63

Project #3 - \$22,082.84

The August receipts were:

Project #1 - \$ 3,685.63

Project #3 - \$ 39,681.49

Floyd made a **motion to approve the disbursements of checks #3325 - #3330 for Project 1 in the amount of \$265,085.26 and checks #7262 – #7293 for Project 3 in the amount of \$118,004.50.** Jim seconded the motion and all voted yes.

Meeting adjourned at 7:42 p.m.

Respectively submitted,  
Joy M Oberholtzer, Appointed Secretary/Treasurer