

Solicitor Cassidy called the **January 14, 2021 Re-Organization** meeting of the **Western Heights Water Authority** to order at 6:00 p.m. Present were Gene Neidermyer, Jim Leonard, and Bruce Martin and Tom Plitt. Also, present were Noah Zimmerman (Operator), Gary Martin (Engineer) via-zoom, William Cassidy (Solicitor).

Solicitor Cassidy asked for nominations for the following officers:

Chairman: Jim **nominated Eugene (Gene) Neidermyer**, Bruce seconded and all voted yes.

Vice-Chairman: Gene **nominated James Leonard**, Tom seconded and all voted yes.

Secretary/ Treasurer: Bruce **nominated Tony Gay**, Jim seconded and all voted yes.

Assistant Treasurer: Gene **nominated Bruce Martin**, Jim seconded and all voted yes.

Assistant Secretary: Jim **nominated Tom Plitt**, Bruce seconded and all voted yes.

Appointed Secretary/Treasurer: Bruce **nominated Linda Marburger**, Jim seconded and all voted yes.

Appointed Assistant Secretary/Treasurer: Jim **nominated Brenda Becker and Joy Oberholtzer**, Tom seconded and all voted yes.

Solicitor: Gene made a **motion to appoint Solicitor William Cassidy of Appel, Yost & Zee LLP**, Jim seconded and all voted yes.

Engineer: Bruce made a **motion to appoint Gary Martin of Becker Engineering LLC**, Gene seconded and all voted yes.

Auditor: Jim made a **motion to appoint Maher Duessel**, Gene seconded and all voted yes.

Depositories: Bruce made a **motion to approve Ephrata National Bank, BB&T now Truist Bank, PNC Bank, and PLGIT**, Jim seconded and all voted yes.

Gene made a **motion to approve the 2021 mileage reimbursement rate at Fifty Six Cents (\$0.56) per mile for personal vehicle usage**. Jim seconded the motion, and all voted yes.

Jim made a **motion to approve the current IRS established rate of Three Dollars (\$3.00) per daily round trip for commuting with a company vehicle which shall be included on the employee's Form W-2 as taxable wages at the end of the calendar year**. Bruce seconded the motion, and all voted yes.

Solicitor Cassidy then turned the meeting over to Chairman Gene Neidermyer for the regularly scheduled monthly meeting at 6:10 pm.

Bruce made a **motion to approve the December 10, 2020 minutes as presented**. Jim seconded the motion and all voted yes.

The Authority reviewed, Jeffrey & Tonya Martin, 823 West Main Street on-site laboratory test results which were required to prove that the water supply is safe for human consumption. Noting that not all of the contaminants were included in the results, the Authority directed Linda to send another letter requiring another sample to be drawn and that one of the Operators shall be present to observe the sampling drawn.

Noah reported that all three (3) of the meters for the wells at the Wellhouse have been replaced. The new meters have reduced the well production totals readings by six thousand (6,000) gallons per day. This will help to reduce the unaccounted-for water in the Act 220 reports and increase the overall efficiency of the reporting.

Gary reported the water use is up eleven (11%) percent for 2020 when compared to 2019.

Solicitor Cassidy reported that NPC International (Wendy's) is seeking to sell all of its assets. If the assets are sold, unsecured creditors are estimated to receive 0% of the distribution. If the sale is not finalized, the debtor plans to reorganize the equity interests in Wendy's. Under either alternative, the Authority will be unlikely to collect the pre-petition debt, costs, and legal fees.

Linda reported that she spoke to Mr. Sarro, 712 School and he will be in to pay on his account.

Linda reported that Brenda gave her a suggestion to make calls to delinquent accounts, to set up a payment schedule suitable for the customer and to enable them to get the account current. Linda presented a collection script to the Authority and they directed her to proceed with the phone calls.

The delinquent accounts were reviewed in the amount of \$ 8,521.91.

The receipts for December were reviewed in the amount of \$ -155.24

Jim made a **motion to approve the disbursements of checks #4437- #4455 in the amount of \$ 8,807.59.** Bruce seconded the motion and all voted yes.

An executive session was call at 6:44 pm to discuss employee matters.

Regular session re-convened at 6:47 pm.

Jim made a **motion to accept Patrick Kidd resignation, Patrick's last day of employment for WHWA will be January 27, 2021.** Bruce seconded the motion and all voted yes.

Meeting adjourned at 6:48 p.m.

Respectfully submitted,
Linda Marburger, Appointed Secretary/Treasurer