

Gene Neidermyer called the **November 11, 2021** meeting of the **Western Heights Water Authority** to order at 6:00 p.m. Present were Gene Neidermyer, Jim Leonard, Tom Plitt, Tony Gay and Bruce Martin. Also, present were Noah Zimmerman (Operator), William Cassidy (Solicitor) and Dan Becker (Engineer).

Jim made a **motion to approve the October 14, 2021 minutes**, Bruce seconded and all voted yes.

Bruce made a **motion to approve the electronic payment program and authorized Brenda to sign the Agreement**. Tony seconded the motion and all voted yes.

The Authority reviewed the Low-Income Household Water Assistance Program, which will help provide payment of existing arrearages caused by the Covid-19 pandemic and to prevent the disconnection of drinking water services for the water customers. The Authority directed Joy to inquire whether the December 1, 2021 deadline to respond is definitive. Solicitor Cassidy will review the program information to see how it will compare to the Authority's Policy and Procedures.

Earl Township has applied for funds on behalf of the Authority from State Assembly and as part of the American Rescue Plan Act to possibly assist in the purchase of water meters in the amount of Eighty Thousand Dollars (\$80,000.00).

Bruce made a **motion to approve the 2022 dates for Western Heights Water Authority meeting dates, which will be held the second Thursday of each month at 6:00 pm:**

|                    |                 |                    |                    |
|--------------------|-----------------|--------------------|--------------------|
| <b>January 13</b>  | <b>April 14</b> | <b>July 14</b>     | <b>October 13</b>  |
| <b>February 10</b> | <b>May 12</b>   | <b>August 11</b>   | <b>November 10</b> |
| <b>March 10</b>    | <b>June 9</b>   | <b>September 8</b> | <b>December 8</b>  |

Tony seconded the motion and all voted yes.

The Authority reviewed the draft 2022 Budget. Dan and Joy will review the budget and have it emailed out for the Authority to review ahead of the next meeting time.

Noah reported that the Well No. 5, Nitrate Treatment Cessation System is offline. He also reported that the Well House sanitary sewer flows will continue to be monitored with the daily readings to make sure the sanitary sewer flows do not exceed the allocated/purchased capacity are within their purchased capacity.

The Authority directed Joy to issue a notice to the owner at 662 West Main Street regarding their account that is two (2) quarters delinquent.

The delinquent accounts were reviewed in the amount of \$5,722.10.

The receipts for October were reviewed in the amount of \$28,534.38.

Bruce made a **motion to approve the disbursements of checks #4556 - #4567 in the amount of \$5,840.45**. Jim seconded the motion and all voted yes.

Meeting adjourned at 6:30 p.m.

Respectfully submitted,  
Joy M Oberholtzer, Appointed Secretary/Treasurer