

Gene Neidermyer called the **December 9, 2021** meeting of the **Western Heights Water Authority** to order at 6:00 p.m. Present were Gene Neidermyer, Jim Leonard, Tom Plitt, Tony Gay and Bruce Martin. Also, present were Noah Zimmerman (Operator) and Gary Martin (Engineer).

Jim made a **motion to approve the November 11, 2021 minutes**, Bruce seconded and all voted yes.

Erik and Ivan Zeiset, Timber Ridge Homes LLC, was present to discuss the Zoning Application that was submitted on behalf of Christine Martin, 910 Walnut Street. She wishes to finish the basement which includes a stove and several closets. A notarized letter dated December 1, 2021 was provided stating the basement will not be used as a permanent living area. Jim made a **motion to approve not requiring additional capacity at this time**. Bruce seconded the motion and all voted yes. The Authority directed Joy to issue a letter but to have Solicitor Cassidy review it. The concern is that future successors may not use it as a rental property.

Bruce made a **motion to approve the 2022 Budget**. Jim seconded the motion and all voted yes.

Noah reported that in 2022 radionuclide testing will be completed. He also reported that preemptive tests were completed to see where things are and the Authority is within limits.

Joy updated the Authority that the Electronic Payments/credit card payment program will cost Two Hundred and Forty Dollars (\$240.00) annually, and the savings will outweigh the cost.

Joy reported that there is no deadline for the new program through the low-Income Household Water Assistance Program. Solicitor Cassidy is reviewing this program information to see how it compares to the Policy and Procedure Manual.

Joy reported that Brenda Becker, Township Secretary, was notified of potential state money from the American Rescue Plan Act in the amount of Eighty Thousand Dollars (\$80,000) to help purchase water meters. Brenda applied for the funds but haven't been notified whether the Authority was granted the funds.

The Authority directed Noah and Dan to present an increased updated spending limit for the next meeting for staff expense without prior Board approval.

The delinquent accounts were reviewed in the amount of \$4,692.03. A second quarter delinquency notice was issued to 662 West Main Street.

The receipts for November were reviewed in the amount of \$236.85.

Bruce made a **motion to approve the disbursements of checks #4569 - #4578 in the amount of \$3,978.58**. Gene seconded the motion and all voted yes.

Meeting adjourned at 6:26 p.m.

Respectfully submitted,
Joy M Oberholtzer, Appointed Secretary/Treasurer