

Solicitor Cassidy called the **January 13, 2022 Re-Organization** meeting of the **Western Heights Water Authority** to order at 6:05 p.m. Present were Gene Neidermyer, Jim Leonard, Bruce Martin and Tom Plitt. Also, present were Noah Zimmerman (Operator), Dan Becker (Engineer) and, William Cassidy (Solicitor).

Solicitor Cassidy asked for nominations for the following officers:

Chairman: Jim **nominated Eugene (Gene) Neidermyer**, Bruce seconded and all voted yes.

Vice-Chairman: Gene **nominated James Leonard**, Bruce seconded and all voted yes.

Secretary: Bruce **nominated Tony Gay**, Jim seconded and all voted yes.

Treasurer: Gene **nominated Bruce Martin**, Jim seconded and all voted yes.

Assistant Treasurer: Bruce **nominated Tom Plitt**, Gene seconded and all voted yes.

Appointed Secretary/Treasurer: Bruce **nominated Joy Oberholtzer**, Jim seconded and all voted yes.

Appointed Assistant Secretary/Treasurer: Bruce **nominated Candie Johnson and Brenda Becker**, Jim seconded and all voted yes.

Solicitor: Jim made a **motion to appoint Solicitor William Cassidy of Appel, Yost & Zee LLP**, Bruce seconded and all voted yes.

Engineer: Gene made a **motion to appoint Dan Becker of Becker Engineering LLC**, Jim seconded and all voted yes.

Auditor: Bruce made a **motion to appoint Maher Duessel**, Jim seconded and all voted yes.

Depositories: Gene made a **motion to approve Ephrata National Bank, Truist Bank, PNC Bank and PLGIT**, Bruce seconded and all voted yes.

Bruce made a **motion to approve the 2022 mileage reimbursement rate at Fifty-Eight- and one-Half Cents (\$0.585) per mile for personal vehicle usage**. Jim seconded the motion, and all voted yes.

Gene made a **motion to approve the current IRS established rate of Three Dollars (\$3.00) per daily round trip for commuting with a company vehicle which shall be included on the employee's Form W-2 as taxable wages at the end of the calendar year**. Jim seconded the motion, and all voted yes.

Solicitor Cassidy then turned the meeting over to Chairman Gene Neidermyer for the regularly scheduled monthly meeting at 6:12 pm.

Jim made a **motion to approve the December 9, 2021 minutes with a correction to the ninth (9th) paragraph to read as: The Authority directed Noah and Dan to present an increased updated spending limit for the next meeting for staff expenses without prior Board approval**. Bruce seconded the motion and all voted yes.

The Authority discussed possibly gifting Gary Martin, Becker Engineering LLC, for his retirement and all his years of engineering service to the Authority. Solicitor Cassidy will investigate this, and it will be discussed at the next meeting.

Jim made a **motion to approve increasing the spending limit to Two Thousand Dollars (\$2,000.00) without prior Board approval**. Bruce seconded the motion and all voted yes.

Bruce made a **motion to approve expensing Two Hundred and Twenty Dollars (\$220.00) to the Pennsylvania Department of Environmental Protection (PA DEP) for the Water Operator Licensing for Alex Bauder**. Gene seconded the motion, and all voted yes. Noah

reported Alex has passed the test, the paperwork has to be submitted to the PA DEP which meets quarterly, therefore the turnaround time will be a few months.

Noah reported that the Radionuclide and Uranium testing will occur this year.

Noah reported that there is a valve box possibly under a flower bed at the property located at 826 School Lane. He will be in contact with the property owner regarding this.

Christine Martin, 910 Walnut Street, signed and returned the letter agreeing that she or future successors will not use the finished basement as a permanent living area. Due to this agreement, the Authority determined additional capacity is not needed at this time.

The Authority reviewed the daily meter readings from September through December for the Wellhouse. Since the Nitrate Treatment Cessation Permit has been received and the system has been disconnected, the wastewater discharge is within the purchased capacity.

A combined Executive Session with the Earl Township Sewer Authority started at 6:30 pm and ended at 6:37 pm to discuss Employee Matters.

The delinquent accounts were reviewed in the amount of \$4,529.63.

The receipts for December were reviewed in the amount of \$3.83.

Bruce made a **motion to approve the disbursements of checks #4579- #4592 in the amount of \$10,428.89**. Jim seconded the motion and all voted yes.

Meeting adjourned at 6:37 p.m.

Respectfully submitted,
Joy M Oberholtzer, Appointed Secretary/Treasurer