

Chairman Gene Neidermyer called the **May 12, 2022** meeting of the **Western Heights Water Authority** to order at 6:00 p.m. Present were Gene Neidermyer, Jim Leonard, Tony Gay, Tom Plitt and Bruce Martin. Also present were Noah Zimmerman (Operator), Dan Becker (Engineer) and William Cassidy (Solicitor).

Jim made a **motion to approve the April 14, 2022 minutes**. Bruce seconded the motion and all voted yes.

The Authority discussed the updated Policy and Procedure Manual and suggested the following modifications:

- **PURCHASES:** The amount shall be increased to \$2,000.00, in accordance with Board action at the January 13, 2022 Authority meeting.
- **IMPROVEMENT GUARANTEE:** Entire section shall be revised in accordance with Board action at the March 10, 2022 Authority meeting.
- **RESOLUTIONS:** Update to reflect 2022 adopted Resolutions

The Authority Engineer will make the suggested modifications to the Policy and Procedure Manual and distribute to the Authority in advance of the June Authority meeting for approval consideration by the Board at the June 9, 2022 meeting.

The delinquent accounts were reviewed in the amount of \$10,900.93.

The receipts for March were not available.

Bruce made a **motion to approve the disbursements of checks #4629-#4638 in the amount of \$3,805.62**. Tony seconded the motion and all voted yes.

Meeting adjourned at 6:20 p.m.

Respectfully submitted,  
Tony Gay, Secretary