

Chairman Gene Neidermyer called the **April 14, 2022 meeting** of the **Earl Township Sewer Authority** to order at 6:30 p.m. Present were Gene Neidermyer, Jim Leonard, Tony Gay and Reade Witman. Also present were Noah Zimmerman (Operator), Dan Becker (Engineer), and William Cassidy (Solicitor).

Jim made a **motion to approve the March 10, 2022 minutes, with the following change: Item 5 in the Operator's Report should be revised to "...\$200.00 to \$300.00 per month."** Tony seconded the motion, and all voted yes.

Dave Hughes, 202 Jared Way (717-951-6797), was present to question the need to relocate a flag pole that he installed due to the close proximity of the flag pole to the sanitary sewer lateral. It was agreed that Noah will meet with Mr. Hughes on site to determine a solution for the flag pole location.

The Authority reviewed the 90 day flow meter readings for New Holland Family Restaurant, 624 W. Main Street and agreed that additional sanitary sewer capacity is not required at this time. The property is currently allocated 10 EDU's of sanitary sewer capacity.

The Authority reviewed the 90 day flow meter readings for John Sauder Auto, 875 W. Main Street. Jim made a **motion to require the property owner to purchase 7.5 additional EDU's of sanitary sewer capacity, bringing the total property sanitary sewer allocation to 13 EDU's.** Reade seconded the motion, and all voted yes.

The Authority reviewed the 90 day flow meter readings for Scott Sweigart, 912 W. Main Street. Jim made a **motion to require the property owner to purchase 2 additional EDU's of sanitary sewer capacity, bringing the total property sanitary sewer allocation to 9 EDU's.** Reade seconded the motion, and all voted yes.

The Authority reviewed correspondence from Quality Custom Cabinetry, Inc., 125 Peters Road, received on March 28, 2022. Jim made a **motion to not require the property owner to purchase additional sanitary sewer capacity at this time. However, the property owner will be required to provide 90 day flow meter readings after the new use is fully operational to verify that additional sanitary sewer capacity is not required.** Tony seconded the motion, and all voted yes.

Jim made a **motion to approve Resolution #2022-3, Adopting Tapping Fee Schedule.** Gene seconded the motion and all voted yes.

Tony made a **motion to approve issuing the letter to Weaverland Valley Authority (WVA) allowing WVA to pay their proportionate share of the Kinzer Avenue Pumping Station upgrade design and permitting costs in 2023 since WVA did not budget those expenses as part of their 2022 budget.** Reade seconded the motion and all voted yes.

Sewer Operators Report presented by Noah Zimmerman:

1. Plant was within all permit limits for March.
2. Sam Ringler Trucking hauled 126,500 gallons of bio-solids in March.
3. The hauled in Waste was 378,850 gallons and \$11,365.50 revenue was received in March for the Septage Holding Tank.
4. Project 1 Valve Project, Phase 3 construction total is \$21,984.67. Project is anticipated to commence again in Fall 2022.

Engineer's Report presented by Dan Becker.

1. ***Tri-S (Hollendar Road) Project:*** Since the developer posted the required Maintenance Guaranty, the Authority can release the remaining Improvement Guaranty if not already

done. Authority staff reviewed the sanitary sewer connection for the Equestrian Center to the recently dedicated sanitary sewer facilities.

Jim made **motion to issue correspondence to Earl Township indicating that the Tri-S sanitary sewer facilities were recently dedicated to the Authority and recommending that the Township issue connection notices to property owners adjacent to Hollander Road whose properties abut the dedicated facilities and whose principal dwellings are located within 150-feet of the facilities. The Authority recommends that the Township allow a minimum of 180 days for connection to the sanitary sewer facilities by property owners.** Reade seconded the motion and all voted yes.

2. ***The Landings at Garden Spot Reserve:*** Becker reported that while the trees have not yet been relocated, it appears that the developer is agreeable to relocating the trees that were planted within 10-feet of sanitary sewer facilities. Becker also noted that the developer is evaluating the other remaining outstanding punch list items.
3. ***Kinzer Avenue Pump Station Upgrade:*** Becker reported that the site survey work has been completed and is proceeding with preliminary design of the pumping station upgrade project.
4. ***York Building Products:*** Becker reported that the property owner indicated that they will begin working on the required metering requirements.
5. ***Ingerman/Garden Spot Village Sanitary Sewer Extension:*** Becker reported that they notified the developers' consultant that escrow accounts must be established with the Authority before Authority representatives will complete any work on the projects.
6. ***New Design Retrofit Manholes:*** Becker reported that the 20-year manhole warranty expired on March 27, 2022. Authority staff reviewed the manholes in the field and all manholes were deemed acceptable.

Monthly Reporting Items

Project 1:

1. ***Monthly Flows to New Holland:*** Average daily flows for March: 40,035 gpd (compared to February's 40,450 gpd and January's 39,571 gpd).

Project 2/3:

1. ***MEMHP:*** Reported average daily flow for March: 15,648 gpd (compared to February's 10,830 gpd and January's 8,842 gpd).
2. ***GSV:*** The main meter has not been working since October of 2021. Becker was notified that the meter was repaired on March 3, 2022. Average daily flows for September: 58,000 gpd (compared to August's 56,600 gpd and July's 58,500 gpd). Average total daily flow for September below the guaranteed 62,869 gpd, so \$1,546.57 Guarantee of Capacity Fee assessed for September. Memory facility flows continue to be below the projected 11 EDUs.
3. ***Monthly STP flows:*** Reported average daily flows for March: 316,400 gpd (compared to February's 324,600 gpd and January's 319,400 gpd).
4. ***Flows from WVA:*** Average daily recorded flows for March: 129,794 gpd (compared to February's 133,218 gpd and January's 133,680 gpd).
5. ***Connection and Permitting Tracking:*** One (1) new EDU connection in March. For 2022, a total of 2 EDU's purchased for 2 properties (2 ETSA and 0 WVA EDUs).

The Authority tabled action on the updated Policy and Procedures Manual. Chairman Neidermyer asked that all Board members review for consideration at the May 2022 Authority meeting.

The balances for the delinquent accounts were:

Project #1 - \$ 269.20

Project #3 - \$19,185.69

The March receipts were:

Project #1 - \$ 2,579.76

Project #3 - \$178,777.00

Jim made a motion to approve the disbursements of checks #3383 - #3389 for Project 1 in the amount of \$24,425.16 and checks #7443 – #7469 for Project 3 in the amount of \$79,734.28. Check #7451 shall not be signed or submitted until staff reviews the invoice and determines that the invoice is an actual Authority expense. Tony seconded the motion and all voted yes.

Meeting adjourned at 7:31 pm

Respectively submitted,

Joy M Oberholtzer, Appointed Secretary/Treasurer