

Chairman Gene Neidermyer called the **May 12, 2022 meeting** of the **Earl Township Sewer Authority** to order at 6:30 p.m. Present were Gene Neidermyer, Jim Leonard, Tony Gay and Reade Witman. Also present were Noah Zimmerman (Operator), Dan Becker (Engineer), and William Cassidy (Solicitor).

Jim made a **motion to approve the April 14, 2022 minutes**. Tony seconded the motion, and all voted yes.

Ron Yoder, 107 Cindalyn Drive, was present to request permission to relocate the existing grinder pumping basin, low pressure service lateral and grinder pumping system control panel to accommodate construction of a sunroom on the property. Mr. Yoder understands that the cost to relocate all of the sanitary sewer facilities will be at his cost. Mr. Yoder also indicated that he will purchase a new grinder pump basin if the existing basin is damaged during the relocation process. After considerable discussion, Tony made a **motion to approve Mr. Yoder's proposal to relocate the existing grinder pumping basin, the low pressure service lateral, the grinder pumping system control panel and all appurtenances conditioned upon staff review/approval of the relocation plan, execution/recording of a new Grinder Pump Easement and Maintenance Agreement and construction of all sanitary sewer facilities in accordance with Authority requirements**. Jim seconded the motion, and all voted yes.

The Authority questioned whether the letters that were authorized to be issued at the April 2022 Authority meeting were issued. Staff will investigate this and issue any letters that were not sent to property owners.

Sewer Operators Report presented by Noah Zimmerman

1. Plant was within all permit limits for April.
2. Sam Ringler Trucking hauled 187,000 gallons of bio-solids in April.
3. The hauled in Waste was 400,800 gallons and \$12,024.50 revenue was received in April for the Septage Holding Tank.
4. Project 1 Valve Project, Phase 3 construction total is \$32,414.64. All parts and materials have been received. Project is anticipated to commence again in Fall 2022.
5. Higher influent BOD levels due to an increase of septage received.
6. Board agreed that Noah should obtain pricing and a schedule for the installation of grit removal facilities upstream from septage receiving tank for June Authority meeting.

Engineer's Report presented by Dan Becker.

1. ***Tri-S (Hollendar Road) Project:*** Earl Township Supervisors agreed with Authority's April 20, 2022 recommendation to allow property owners along the sanitary sewer extension route up to 180 days to connect to the sanitary sewer main after issuance of connection notices by the Township. Becker will assist Township staff with preparation of the connection letters.
2. ***Kinzer Avenue Pump Station Upgrade:*** Becker met with Noah on May 3, 2022 to review some of the design aspects of the project. Becker anticipates that the PADEP Water Quality Management Permit Application will be ready for submission this summer.
3. ***York Building Products:*** Becker reported that the property owner's contractor received the Authority's specifications.
4. ***Ingerman/Garden Spot Village Sanitary Sewer Extension:*** Becker reported that an escrow check for \$7,500.00 was provided to the Authority.
5. ***Frontier Fiber Optic Project:*** Becker reported that plan review comments were issued to the Township on March 28, 2022.

Monthly Reporting Items

Project 1:

1. **Monthly Flows to New Holland:** Average daily flows for April: 43,610 gpd (compared to March's 40,035 gpd and February's 40,450 gpd).

Project 2/3:

1. **MEMHP:** Reported average daily flow for March: 10,411 gpd (compared to March's 15,648 gpd and February's 10,830 gpd).
2. **GSV:** Reported average daily flows for April: 58,955 gpd (compared to September's 58,000 gpd and August's 56,600 gpd). Average total daily flow for April below the guaranteed 62,869 gpd, so \$1,133.40 Guarantee of Capacity Fee assessed for April. Memory facility flows continue to be below the projected 11 EDUs.
3. **Monthly STP flows:** Reported average daily flows for April: 345,600 gpd (compared to March's 316,400 gpd and February's 324,600 gpd).
4. **Flows from WVA:** Average daily recorded flows for April: 140,103 gpd (compared to March's 129,794 gpd and February's 133,218 gpd).
5. **Connection and Permitting Tracking:** No report for April.

The Authority discussed the updated Policy and Procedures Manual and suggested the following modifications:

- **PURCHASES:** The amount shall be increased to \$2,000.00, in accordance with Board action at the January 13, 2022 Authority meeting.
- **IMPROVEMENT GUARANTEE:** Entire section shall be revised in accordance with Board action at the March 10, 2022 Authority meeting.
- **RESOLUTIONS:** Update to reflect 2022 adopted Resolutions.

The Authority Engineer will make the suggested modifications to the Policy and Procedures Manual and distribute to the Authority in advance of the June Authority meeting for approval consideration by the Board at the June 9, 2022 meeting.

The balances for the delinquent accounts were:

Project #1 - Unavailable

Project #3 - \$39,011.50

The April receipts were:

Project #1 - Unavailable

Project #3 - Unavailable

Jim made a **motion to approve the disbursements of checks #3390 - #3398 for Project 1 in the amount of \$17,274.08 and checks #7471 – #7486 for Project 3 in the amount of \$57,884.06.** Reade seconded the motion and all voted yes.

As a follow up to the April 14, 2022 meeting, Noah reported that Check #7451 was not signed or submitted since the expense was a Township expense and not an Authority expense.

Meeting adjourned at 7:10 pm

Respectively submitted,

Reade Witman, Assistant Secretary