

Chairman Gene Neidermyer called the **July 14, 2022 meeting** of the **Earl Township Sewer Authority** to order at 6:30 p.m. Present were Gene Neidermyer, Jim Leonard, Floyd Grove and Reade Witman. Also present were Noah Zimmerman (Operator), Dan Becker (Engineer), and William Cassidy (Solicitor).

Jim made a **motion to approve the June 9, 2022 minutes**. Reade seconded the motion, and all voted yes.

The Authority went into Executive Session at 6:31 pm to discuss personnel matters. The Authority exited Executive Session at 6:55 pm.

Jim made a **motion to approved** *per 8/11/2022 minutes gr* **adding a motion to the agenda to consider personnel wage increases**. Floyd seconded the motion and all voted yes.

Floyd made a **motion to approve the following wage increases per hour:**

**Employee #1 - \$3.82**

**Employee #2 - \$3.32**

**Employee #3 - \$5.74**

**Employee #4 - \$1.73**

Reade seconded the motion and all voted yes. Noah was directed to attend the next Supervisor workshop to go over the above recommendation.

Floyd made a **motion to approve and executed the submission of the Water Quality Permit Application to PADEP**. Jim seconded the motion and all voted yes.

Floyd made a **motion to approve J&E Grill, 151 Commerce Drive, sewer capacity request of two (2) EDU's**. Reade seconded the motion and all voted yes.

#### **Sewer Operators Report presented by Noah Zimmerman**

1. The Plant was not within permit limits for June. Total Phosphorus was <2.85 mg/l average for the month. The limit is 2.0 mg/l.
2. Sam Ringler Trucking hauled 165,000 gallons of bio-solids in June.
3. The hauled in waste was 485,650 gallons and \$14,569.50 revenue was received in June.
4. Project 1 Valve Project Phase 3 construction total is \$32,414.64.
5. The South Kinzer Avenue Ronk Electrical unit Phase is now fixed.

#### **Engineer's Report presented by Dan Becker**

1. **Robert Martin Property Project:** Becker and Noah reviewed the sanitary sewer facilities on April 25, 2022. Becker issued a punch list of items to be completed/corrected on May 9, 2022. The developer's consultant indicated that they are working on addressing the punch list items and preparing the Record Drawings.
2. **Burkholder Trailer (Robert Martin Project Lots 4, 5 & 6):** Becker received revised plumbing plans for review on April 26, 2022 and issued a review letter dated April 29, 2022. Authority staff is completing construction observation of the sanitary sewer facilities.
3. **The Landings at Garden Spot Reserve:** Becker received revised record drawings and issued a review letter on December 28, 2021. Becker also completed a sanitary sewer facility site review with Noah and issued a punch list of items to be completed/corrected dated January 21, 2022. While the trees have not yet been relocated, it appears that the tree relocations will no longer be an issue. The developer is evaluating the other punch list items at this time. Becker is in process of reviewing the sanitary sewer easement agreement legal descriptions and exhibits.

4. **LappTops:** A preconstruction meeting was held on June 7, 2022. Authority staff is completing the construction observation of the sanitary sewer facilities. Plumbing plans have been submitted and reviewed.
5. **Kinzer Avenue Pump Station Upgrade:** Becker prepared the PADEP Water Quality Management Permit (WQMP) Application. Becker will continue with mechanical/electrical design of the pumping station concurrent with PADEP's review of the WQMP Application.
6. **York Building Products:** The Authority issued correspondence to York Building Products on February 17, 2022 outlining the required metering requirements. Becker provided BJ Baldwin with Authority specifications on April 27, 2022. Becker requested an update from York Building Products on May 31, 2022 but has not received a response. As discussed at the June Authority meeting, Becker and the Solicitor will coordinate issuance of a letter to York Building Products.
7. **Frontier Fiber Optic Project:** Becker provided DRAFT permit conditions to the Authority on May 26, 2022 to the Authority to include with the Township's permit. The Authority will require Frontier to post an escrow account in the amount of \$10,000 to compensate Authority for out of pocket costs associated with the project.
8. **J & E Grill:** Becker received design drawings and issued a review letter dated July 1, 2022.
9. **Willows at Mill Creek (formerly Bradenton):** The developer's consultant forwarded correspondence requesting sanitary sewer capacity. Becker issued correspondence to the developer dated June 17, 2022 indicating that sanitary sewer capacity is available at this time, however, capacity will not be formally considered by the Authority until a Capacity Review and Request Application is submitted for review.

#### Monthly Reporting Items

##### Project 1:

1. **Monthly Flows to New Holland:** Average daily flows for June: 42,063 gpd (compared to May's 43,035 gpd and April's 43,610 gpd).

##### Project 2/3:

1. **MEMHP:** Reported average daily flow for June: 10,043 gpd (compared to May's 13,576 gpd and April's 10,411 gpd).
2. **GSV:** Reported average daily flows for June: 57,223 gpd (compared to May's 84,700 gpd and April's 58,955 gpd). Average total daily flow for June was below the guaranteed 62,869 gpd, so Guarantee of Capacity Fee assessed for June. Memory facility flows continue to be below the projected 11 EDUs.
3. **Monthly STP flows:** Reported average daily flows for June: 319,400 gpd (compared to May's 339,600 gpd and April's 345,600 gpd).
4. **Flows from WVA:** Average daily recorded flows for June: 135,253 gpd (compared to May's 136,338 and April's 140,103 gpd).
5. **Connection and Permitting Tracking:** One new EDU connection in June. For 2022, a total of 3 EDUs were purchased for 3 properties (3 ETSA and 0 WVA EDUs).

The balances for the delinquent accounts were:

Project #1 - \$488.23

Project #3 - \$23,878.81

The June receipts were:

Project #1 - \$42,811.93

Project #3 - \$233,591.84

Floyd made a **motion to approve the disbursements of checks #3405 - #3409 for Project 1 in the amount of \$25,308.01 and checks #7504 – #7532 for Project 3 in the amount of \$50,895.52.** Reade seconded the motion and all voted yes.

Meeting adjourned at 7:30 pm

Respectfully submitted,  
Joy M Oberholtzer  
Appointed Secretary/Treasurer