Chairman Gene Neidermyer called the **April 13, 2023** meeting of the **Western Heights Water Authority** to order at 6:03 p.m. Present were Gene Neidermyer, Jim Leonard, Tom Plitt, and Bruce Martin. Also present were Noah Zimmerman (Operator), Dan Becker (Engineer) and William Cassidy (Solicitor).

Bruce made a **motion to approve the March 9, 2023** **minutes.** Gene seconded the motion and all voted yes.

Gene made a **motion to approve Amanda Martin as appointed Assistant Secretary/Treasurer.** Bruce seconded the motion and all voted yes.

Bruce made a **motion to approve Cross Wrench Properties, 855 West Main Street, relinquishment of one (1) guarantee of capacity, which will be effective January 2023, waiving two hundred five dollars ($205.00) for the first quarter user fees**. Gene seconded the motion and all voted yes.

Noah reported that he took delivery of meters and the meter installation project will start in the fall.

Noah also reported that the Capital Asset Maintenance Schedule and Depreciation policy will be more of a guide rather than a policy and he is still reviewing it.

The delinquent accounts were reviewed in the amount of $760.77.

The March revenue was $25,472.17.

Bruce made a **motion to approve the disbursements of checks #4749 - #4762 in the amount of**

**$23,759.32.** Gene seconded the motion and all voted yes.

Meeting adjourned at 6:22 p.m.

Respectfully submitted,

Joy M Oberholtzer

Appointed Secretary/Treasurer