Chairman Gene Neidermyer called the **December 14, 2023** meeting of the **Western Heights Water Authority** to order at 6:03 p.m. Present were Gene Neidermyer, Jim Leonard, and Tom Plitt. Also present were Noah Zimmerman (Operator), Bill Cassidy (Solicitor) and Dan Becker (Engineer).

Jim made a **motion to approve the November 9, 2023** **minutes.** Gene seconded the motion and all voted yes.

The Authority reviewed the ninety (90) days of daily meter readings submitted by Dajos Properties LLC, 199 Quality Circle. The readings confirmed they are within their purchased capacity.

Gene made a **motion to approve the 2024 Budget**, Jim seconded the motion and all voted yes.

Noah reported that there is only one (1) meter left to be replaced for the Meter Replacement Project. The Operators will be testing the businesses meters to ensure the accuracy of the meters.

Dan reported that Cross Wrench submitted a response to his review letter. He will be responding.

The Authority entered into executive session to discuss employee matters at 6:19 pm and reconvened at 6:32 pm.

The delinquent accounts were reviewed in the amount of $1,693.67.

The November revenue was $1,001.08.

Jim made a **motion to approve the disbursements of checks #4842 - #4854 in the amount of**

**$9,279.56.** Gene seconded the motion and all voted yes.

Meeting adjourned at 6:32 p.m.

Respectfully submitted,

Joy M Oberholtzer

Appointed Secretary/Treasurer