Chairman Gene Neidermyer called the **March 14, 2024,** meeting of the **Western Heights Water Authority** to order at 6:03 p.m. Present were Gene Neidermyer, Jim Leonard, Bruce Martin, and Tom Plitt. Also, present were Noah Zimmerman (Department Supervisor), Spencer Beck (Operator), Dan Becker (Engineer), William Cassidy (Solicitor) and Bob Winegardner (Township Supervisor).

Jim made a **motion to approve the February 8, 2024** **minutes with a correction in the first paragraph: “Chairman Gene Neidermyer called the February 8, 2024 meeting”.** Bruce seconded the motion and all voted yes.

Jim made a **motion to approve the Employee Leasing Agreement with Greg Jennings**, Bruce seconded the motion, and all voted yes.

Bruce made a **motion approving Spencer as an authorized signer on invoices**. Jim seconded the motion and all voted yes.

Bruce made a **motion to approve advertising for an Operator help wanted ad two (2) times in, The Shopping News and The Penny Saver, which shall not exceed Five Hundred Dollars ($500.00)**. Tom seconded the motion and all voted yes.

Noah reported that the Authority must complete the lead service line inventory mandated by the Pennsylvania of Department of Environmental Protection by October 2024. This requires the Authority to determine the pipe materials of existing water service lines. If the Authority needs to excavate any of the service lines to determine the service line materials, it could cost approximately Fifteen Thousand Dollars ($15,000.00). Noah is working closely with Becker Engineering and PA DEP to comply.

Jim made a **motion to approve the Tapping Fee Resolution #2024-01, set at Six Thousand Five Hundred Dollars ($6,500.00) per EDU**. Bruce seconded the motion and all voted yes.

The delinquent accounts were reviewed in the amount of $1,333.73.

The February revenue was $1,140.44.

Bruce made a **motion to approve the disbursements of checks #4875 - #4886 in the amount of**

**$7,438.14, which includes an electronic payment to Frontier.** Tom seconded the motion and all voted yes.

Meeting adjourned at 6:25 p.m.

Respectfully submitted,

Joy M Oberholtzer

Appointed Secretary/Treasurer